



TECHNICAL RIDER

This Technical Information and Rider for “Daniel Tiger’s Neighborhood Live!” Tour, presented in association with Tiger Tour LLC., hereafter referred to as the “COMPANY,” is an integral part of the engagement agreement and should be read carefully, signed and returned with the contract in order to have a fully executed agreement. No item may be waived or changed, nor any additions or deletions made, without the express written consent of Tiger Tour LLC.

PLEASE NOTE: Revisions will be forwarded as necessary. If you have any questions about specific items in this technical rider, please contact the Production Manager.

Mills Entertainment Production Department
production@millsentertainment.com

TYPICAL DAILY SCHEDULE

If the first day’s performance is before 2:00 PM, load-in should be scheduled the DAY BEFORE.

- Please confirm the load-in date and time when booking.
- No load-ins will take place between 10:00 PM and 6:30 AM unless mutually agreed, in writing, at least 60 days prior to the performance.

Sample Schedule for One-Performance Day:

Prior to tour arrival: 4–5-hour electrics and line set pre-hang

6:30 AM	Load-In
11:30 AM	BREAK
12:30 PM	Show Call
1:00 PM	Lobby Doors
1:30 PM	House Open
2:00 PM	Performance
3:30 PM	Load-Out
5:30 PM	End of Day

Sample Schedule for Two-Performance Day:

Prior to tour arrival: 4–5-hour electrics and line set pre-hang

6:30 AM	Load-In
11:30 AM	BREAK
12:30 PM	Show Call
1:00 PM	Lobby Doors
1:30 PM	House Open
2:00 PM	Performance
3:30 PM	PRESENTER-PROVIDED MEAL
4:30 PM	Show Call / Lobby Doors
5:00 PM	House Open
5:30 PM	Performance
7:00 PM	Load-Out
9:00 PM	End of Day

PERFORMANCE / FRONT OF HOUSE

- ❖ Non-ticketed school performances will run approximately 60-65 minutes.
- ❖ Ticketed public performances will run approximately 80-85 minutes, which includes a 20-minute intermission between acts. (38 / 20 / 24)
- ❖ Children under the age of one (1) year old do not require a ticket for entry.
- ❖ All pre-show announcements (live or pre-recorded) should be discussed with the Stage Manager prior to doors. Any such announcements will occur *prior to* curtain as to not delay the performance.
- ❖ There is **NO** photography, videography, or use of any recording devices allowed backstage or in the house at **ANY** time by **ANYONE** unless given prior authorization by Tiger Tour, LLC.
 - House photographers **must** be cleared with the Company Manager prior to shooting.
- ❖ At no time, or under any circumstances, are children allowed backstage or in the dressing room areas. This includes the children of venue staff. Exceptions must be cleared with the Company Manager in advance.
- ❖ There is a **late seating hold** in the house during the opening number, starting when the house goes dark.
 - A costumed performer (big white kitten) may enter from the house during the opening number. Patrons and ushers must be clear from the aisles as this performer dances down to the stage.
 - Seating may resume after the first song: "*It's Daniel...Tiger's Neighborhood!*" about **2 minutes** into the performance.
- ❖ Throughout the performance, two (2) performers will regularly enter the house, the aisles, and the lobby from the stage, and vice versa, subject to the seating area and layout of the venue.
 - PRESENTER will provide two (2) security or house staff to guard stairs, preventing patrons and children from entering the stage.

MERCHANDISE – WILL BE ADVANCED SEPARATELY

- ❖ Merchandise will be sold pre-show, at intermission, and post-show, for **public** performances only. (Venue percentage is defined in the contract.)
- ❖ Two (2) sellers travel with the tour. An additional local seller may be required. This will be confirmed during the advance.
 - If a local seller is not needed, please provide one trustworthy staff member or usher to watch the display when the tour seller steps away.
- ❖ PRESENTER will provide:
 - At least two (2) 6'-8' foot skirted and covered tables. Tables should be sturdy and of the same height and width. Tables should be arranged in front of and on the sides as to barricade the display.
 - Merchandise area and tables should be ready and accessible **at load-in**.
 - **Based on the size of the house/ticket counts, an additional sales location may be required. This will be determined and confirmed during the advance.**
 - A bank of \$200 consisting of denominations of fives and tens only. All items are sold in \$5 increments.
 - Wi-Fi for tour's credit card system.
 - Adequate lighting, an extension cord, and power strip.

STAGE

- ❖ **MINIMUM** performance space dimensions:
 - Proscenium Width – 40'
 - Proscenium Height – 18'
 - Stage Depth from Proscenium to Upstage Wall – 32' (**APRON DEPTH IS UNUSABLE**)
 - Stage Right Wing – 30' – From proscenium to the first obstruction.
 - Stage Left Wing – 30' – From proscenium to the first obstruction.
 - Total Stage Width – 100'
- ❖ **MINIMUM** of twenty (20) **usable** line sets to accomplish the show hang. (Attached at end of rider.)
- ❖ Backstage area must be clean, clear, and adequately lit.
 - If the on-stage storage of pianos, orchestra shells, audio equipment etc. encroaches on the minimum performance dimensions, such items must be relocated **prior to load-in**.
- ❖ Food and beverages other than bottled water are strictly prohibited from the stage and loading areas.
- ❖ When possible, two (2) sets of stairs from the stage to the house should be in place as multiple performers will use them throughout the performance.
- ❖ Overhead cables and ropes must be at or above 18' in the air with no cables on the floor.
- ❖ Stage is to be swept and damp-mopped prior to every performance.
- ❖ **Non-proscenium stage configurations must be approved pre-contract.**
 - Platform stages will require an increase in these minimum dimensions as well as railings and additional stairs.
- ❖ **STAGE TEMPERATURE MUST BE 65° FAHRENHEIT STARTING AT HOUSE OPEN FOR EACH PERFORMANCE (NON-NEGOTIABLE)**

LOADING AREA

- ❖ The loading dock and area must be clear of any clutter, fully accessible, and able to accommodate equipment and scenery up to 5' wide, 8' high and 16' long.
- ❖ PRESENTER must arrange and guarantee that the loading area will have adequate lighting and be clear of any ice and snow during load-in and load-out.
- ❖ A true dock with a dock leveler is preferred for the most efficient loading.
 - A dock plate will be required if the dock does not have a leveler.
- ❖ If loading is performed from street level, the PRESENTER must arrange that all extraneous vehicles be cleared of the loading area and will secure any necessary permits for parking all tour vehicles.
 - Additional staff may be required at the expense of the PRESENTER for non-dock configurations in order to stay on schedule.
- ❖ The path from the loading area to the stage must also be clear and able to accommodate set pieces up to 16' long and 8' high.
 - If the path from the loading area to the stage requires an elevator this **must** be approved pre-contract. An elevator load will significantly increase the tour's load-in and load-out time. Additional staff **will** be required at the expense of the PRESENTER for the increased manpower in loading and unloading an elevator.

LABOR REQUIREMENTS

- ❖ **PRESENTER will be solely responsible for the required electrics and line set pre-hang prior to tour's load-in time.**
 - If the lighting plot is not in place and ready for focus prior to the tour's arrival, extra labor will be required at the PRESENTER'S expense.
- ❖ PRESENTER will be solely responsible for any local union or non-union requirements for labor, teamsters, or any other such personnel and for any such fees, salaries, penalties, dues, benefits, etc. in connection with the presentation of the production.
- ❖ PRESENTER shall hire professionals only. If students, interns or volunteers must be used by theater, all non-professional workers must be cleared in advance at least 30 days prior to the performance and may require an increase in labor count at the cost of the PRESENTER.
- ❖ The load-in crew (with the exception of Wardrobe) will be expected to assist in the construction of the set and other duties as assigned by the tour's Technical Director. The crew must be able to lift heavy (50lb+) scenic items, including steel flats as large as 16' x 8'. At least two (2) must be able to climb and work at heights in excess of 25' for lighting hang and focus.
- ❖ Personnel must be consistent through all phases of the production.
- ❖ Personnel are to follow the instructions of TIGER TOUR Employees and cooperate with them fully.
- ❖ There is a **STRICT NO PHOTOGRAPHY/RECORDING** policy backstage relating to ALL show elements including, but not limited to, actors, scenery, props, wardrobe, and puppets. Any individual found to be violating this protocol will be immediately dismissed from their position and will need to turn over their recording device to the tour to delete the footage.

PRESENTER will provide the following:

	Pre-Hang	Load-In	Show Call	Load-Out
Carpenters	3-4 bodies: Specific departments subject to Venue's Discretion & Union regulations.	3	1	3
Electricians		3 (ME + 2)	1	2
Audio		1	1	1
Wardrobe		1	2	1
Fly Operator		1	1	1
Weight Loader		1	0	1

- ❖ The audio technician on show call is required to act as an A2 for the tour and assist with any emergency audio needs backstage including but not limited to switching out wireless mics, adjusting mic placement on performers, and replacing batteries all at the direction of the tour's A1.
- ❖ The show only requires one dedicated fly operator during the show call. We ask that carpenters also act as fly operators and weight-loaders for the Load-In and Load-Out. If Union regulations prevent carpenters from also being fly operators and brick-loaders, the PRESENTER is responsible for providing any additional fly operators & brick-loaders to accomplish the tour's Pre-Hang, Load-In, and Load-Out.

Pre-hang time: 4-5 hours**Load-In time: 5 hours solid****Load-Out time: <2 hours depending on dock vs. street-load, elevator path, or non-dock configuration**

BACKSTAGE

- ❖ The Tour requires unrestricted and reasonable access to the performance space, sound and lighting booths, dressing rooms, and any other areas that may be required for load-in, setup, rehearsal, performance, and load-out.
 - This access will be required from the start of load-in to the conclusion of load-out.
 - The Tour requires any additional credentials, keys, fobs, or passcodes required by the venue to access the *entire path* from backstage to the lobby and back.
- ❖ Security of tour equipment and the safety of touring staff, performers, and personnel must be guaranteed while said persons occupy the performance space and premises.
- ❖ PRESENTER will provide one (1) Stage Door Attendant whenever the Tour is present at the venue.
- ❖ **ABSOLUTELY NO CHILDREN ARE ALLOWED BACKSTAGE AT ANY TIME.** No unauthorized personnel are to be backstage at any point during Production's stay.
- ❖ **ABSOLUTELY NO PHOTOGRAPHY OR VIDEO IS ALLOWED BACKSTAGE AT ANY TIME.** Any individual found to be violating this protocol will be immediately dismissed from their position and will need to turn over their recording device to the tour to delete the footage.

DRESSING ROOMS

- ❖ PRESENTER will provide:
 - **MINIMUM Four (4) private and lockable dressing rooms** to accommodate sixteen (16) company members in the following breakdown:
 - 1) – Five (5) female performers.
 - 2) – Three (3) male performers.
 - 3) – Seven (7) touring crew.
 - 4) – One (1) Company Manager / Production Office.
 - Rooms should conform to the following:
 - Temperature-controlled.
 - Clean and clear of any clutter.
 - Adequate lighting.
 - Chairs.
 - Counters.
 - Standard electrical outlets and Lit Mirrors.
 - Restrooms in or nearby.
 - Built-in or rolling wardrobe rack for all performer rooms.
 - **One (1) Green Room** for all catering to accommodate sixteen (16) company members
 - Please let the Technical Director know if there is one (1) additional room for puppet and costume drying.

Internet Access for all sixteen (16) company members. PRESENTER **must** provide any necessary user accounts, passwords, logins etc. required to access the internet. Please let the Company Manager know during the advance if there is access to a hardline in any of the dressing rooms.



CARPENTRY / SOFT GOODS / EQUIPMENT

- ❖ The set consists primarily of steel wagons, wooden flats with steel or aluminum reinforcement, and a mix of steel & aluminum jacks.
- ❖ The show has a drop (25' x 50') which will hang upstage around 29' from proscenium.
- ❖ The show has a cloth portal consisting of two (2) legs and one (1) border. These will be hung on two separate pipes as far downstage as possible. The two (2) portal legs the tour carries will hang on a pipe WITH venue provided legs, please see line set schedule at end of rider for further information.
- ❖ The show has a full stage blue curtain with center split which hangs approximately 5' upstage of the proscenium, upstage of the 1st LX. This curtain flies in and out at the beginning and end of each act.
- ❖ The show has one (1) flying scenic elements, in addition to the soft goods mentioned above, that flies in and out multiple times throughout the performance.
- ❖ **The show has two (2) streamer cannons that are set-off at the end of each performance.**
- ❖ PRESENTER will provide:
 - At least **280lbs** of counter weight on loading bridge for tour supplied drops and hanging scenery for single-purchase systems.
 - Weights needed for each tour supplied drop and hanging scenic item are listed on the line set schedule attached to the end of this document.
 - At least **1,000lbs** of stage weight on deck (bricks preferred, sandbags usually okay) for scenic jacks and wagons.
 - Weight needed onstage for rolling pieces as follows: School 340lbs, Bakery 500lbs, School Play 160lbs.
 - Please see line set schedule for weight for flying pieces.
 - Six (6) full stage borders.
 - Five (5) sets of legs.
 - Full stage black-out to hang upstage of tour drop.
 - (1) 12'-16' ladder for set assembly.
 - (1) 25' ladder or powered lift for lighting focus.
 - (1) 8' table SL for props and (1) 8' table SR for props.
 - Running/clip lights to safely illuminate all offstage areas.

ELECTRICS

- ❖ The show's lighting plot is attached to the end of this document. Additional paperwork will be shared during technical advance.
- ❖ PRESENTER will provide:
 - All equipment and expendables, including gel, necessary to execute the touring light plot.
 - A Master Electrician and two (2) more skilled technicians that are comfortable focusing lights for FOH and stage electrics at full height.
 - ETC-compatible lighting console with 96 channels. – The tour *may* be traveling with a console.
- ❖ All necessary lighting equipment must be hung, circuited, and gelled during the **Pre-Hang** prior to the tour's arrival.
 - If the show's lighting plot is not in place and ready for focus prior to the tour's arrival, extra labor may be required at the PRESENTER'S expense.
- ❖ If local labor practices prohibit a Genie lift from being moved with the basket extended, the touring Technical Director is to be notified during the advance. In this occurrence, additional focus time will be required.
- ❖ The tour travels with the following: (Please confirm during advance.)
 - Two (2) Mac Viper Profiles.
 - ETC Ion Console.
 - Rope Light.
 - All gobos and frames.
 - 200' of DMX cable.
- ❖ No follow-spot is required for performances.

WARDROBE

- ❖ Wardrobe crew is needed for the following, under the direction of the Tour Wardrobe Supervisor, and should be the same person throughout the day:
 - One (1) at load-In – Repair, steam and launder costumes.
 - Two (2) at show Call – Assist backstage with Quick Changes which include costumes, puppets, and wigs.
 - One (1) at load-out – Assist packing up costumes
- ❖ PRESENTER will provide:
 - At least one washer and dryer on the premises.
 - **If the venue does not have a washer and dryer, the wardrobe crew must also act as a runner to transport costumes and possibly crew to and from the nearest laundromat for all cleaning needs at the PRESENTER'S expense.**
 - If the tour is performing over the course of multiple days, additional calls may be required for laundry during the performances.
 - Pipe & drape for quick change stations may be required backstage dependent on venue sightlines.
 - Two (2) wardrobe racks on stage.
 - One (1) wardrobe rack **per** dressing room. (Hanging rods built into the walls are okay, they do not need to travel.)

AUDIO / COMMUNICATIONS

- ❖ PRESENTER will provide:
 - Full-range **stereo** audio system (speakers, amplifiers, processing, console, snakes, cables) with coverage for all seating areas of the house including balconies, under-balcony, and front fills.
 - Four (4) monitor wedges; two (2) downstage and two (2) up and offstage. Requires three (3) mixes.
 - **Venue must provide the snake from FOH to stage**, the Tour does **NOT** travel with one. Stage snake to FOH must have a minimum of twelve (12) **working** sends and four (4) **working** returns.
 - Tour's audio equipment terminates to XLR
 - Venue audio technician familiar with every aspect of the audio system.
 - Paging system and live feed to the dressing rooms.
 - Sixteen (16) AA batteries for **each** performance.
 - Wired & Wireless Communication System (Clear-Com preferred) with seven (7) belt packs and headsets.
 - One (1) for Tour Audio Engineer placed at Tour audio console
 - One (1) placed at Tour Lighting Console for Tour Stage Manager
 - One (1) for Local Audio backstage by wireless microphone rack
 - One (1) **wireless** for Tour Technical Director backstage
 - One (1) **wireless** for Tour Carpenter
 - One (1) for Local Fly Operator
 - One (1) at house light control if they cannot be controlled by Tour lighting console
- ❖ The tour travels with the following: (Please confirm during advance.)
 - Yamaha QL1 console.
 - Shure wireless body packs, receivers, mics, and antenna distro.
 - MacBook for show playback and console interface for the QL1.

HOTEL

- ❖ PRESENTER will provide the following for the full number of performances days **plus one additional night**:
 - **One (1) Single King rooms**
 - **Nine (9) Double Queen rooms**
- ❖ Hotel should conform to the following:
 - 3 stars or better
 - Non-smoking rooms
 - Preferably not adjacent to a freeway
 - Complimentary wireless internet
 - Access to laundry facilities
 - On-site complimentary fitness facility
 - Restaurants available within walking distance, late night kitchens preferred

CATERING

- ❖ The Company Manager will confirm and provide a breakdown with all dietary needs, allergies (no nuts anywhere, specifically pine nuts), and specific food preferences during the advance.
- ❖ ***DUE TO COVID SAFETY PROTOCOLS, A DEDICATED SPACE (SEPARATE FROM LOCAL CREW AND VENUE STAFF) MUST BE PROVIDED FOR THE TOURING COMPANY'S CATERING AND MEALS.***
- ❖ PRESENTER will provide the following for eighteen (18) company members:
 - From the **Start of Load-In** until the **End of Load-Out**:
 - **One (1) 24-pack** of Bottled Water.
 - Coffee with milk, cream, sugar, sweeteners, cups, and lids.
 - Hot water with assorted teas, *Throat Coat*, honey, and lemon.
 - Sports drinks.
 - Soft drinks.
 - Fruit juice.
 - Red Bull.
 - Granola/cereal/energy bars. (*Nature Valley, Kind bars, Lara bars*)
 - Assorted individual cereal boxes
 - Assorted snacks.
 - Fresh fruit platter and whole fruit basket.
 - Donuts/bagels
 - Bread
 - Peanut butter & jelly, cream cheese
 - Gum
 - **If load-in before 10 AM**
 - Warm catered breakfast (**Breakfast only needs to be served for nine (9) people**)
 - **Before Show Call (including restock of all drinks previously listed as necessary):**
 - Salads, veggie plates, cheese and crackers, wraps
 - **One (1) additional 24-pack** of Bottled Water
 - Chips
 - Cookies, brownies
 - Tour manager will advance any food allergies and restrictions if necessary
 - **Meal**
 - On a multi-performance day with less than two and a half (2.5) hours between the end of one performance and the **beginning** of the next, a hot meal must be provided for the entire company, eighteen (18) people, for each occurrence.
 - A two-show day may require one (1) meal.
 - A three-show day may require two (2) meals.
 - Meal will be setup during Act 2 so that it is ready for the company immediately following the performance.

- **There MUST be vegetarian, gluten-free, and lactose-free options for meals.**
- ❖ Because some company members may have complicated dietary needs, please let the Company Manager know if ordering from menus is a possibility

VEHICLES / PARKING

- ❖ Safe and adequate parking must be secured near the venue for one (1) 52' tractor-trailer with a vertical clearance of 13' 6" and three (3) 15-passenger vans with vertical clearances of 7' 2".
- ❖ PRESENTER must also secure and pay for parking for these vehicles at the *provided* hotel for every night's stay.
- ❖ **Any parking tickets or fines incurred while parking at the venue's designated spaces, or at the venue-provided hotel's instruction, will be the responsibility of the PRESENTER.**
- ❖ If absolutely no parking is available at the provided hotel or at the venue, PRESENTER will reimburse COMPANY for each vehicle that the tour has to park on its own for the duration of the engagement.

MEET & GREETINGS

- ❖ WITH PRODUCER APPROVAL, The PRESENTER may have the option of a post-show photo op with cast members to be sold and advertised as a **premium ticket upcharge** for public performances only. No Meet & Greetings for school performances.
- ❖ ***PLEASE NOTE, there will absolutely be no meet-and-greets whatsoever unless approved in writing by PRODUCER.***
- ❖ Every person, regardless of age, is required to have a premium ticket to enter the Meet & Greet. Extra friends or family members are **not** allowed to join without a premium ticket.
- ❖ Meet & Greetings are **CAPPED AT ONE HUNDRED (100) PEOPLE** – This includes radio station giveaways, promos, founders, venue personnel, marketing or any other venue requests.
- ❖ All meet and greetings must be agreed upon during the contract process and discussed in the advance.
- ❖ Please provide a private room large enough for one hundred (100) people. Specific location subject to advance.
- ❖ **NO MEET & GREETINGS ON STAGE**
- ❖ Tour travels with 8' x 10' step & repeat with pop up setup and lighting – please provide a power strip and access to power.
- ❖ PRESENTER will provide one (1) security personnel and two (2) house staff to assist with the photo op.

HOUSE PHOTOGRAPHY

- ❖ House photography is allowed under the following conditions:
 - **NO FLASH**
 - Limited to the first 10 minutes of the performance.
 - To be used for house promotional and marketing purposes only.
 - Company Manager is to be notified no less than 48 hours *prior to* engagement if house intends to photograph.

SETTLEMENT

- ❖ PRESENTER will e-mail the settlements@millsentertainment.com and the Company Manager a pre-settlement cover sheet after the advance, but no less than one week prior to the engagement. Line items in excess of 15% over the original budget are subject to Producer approval.
- ❖ Show settlement will take place the first business day following the engagement with the tour accountant (settlements@millsentertainment.com). The Company Manager will collect the **guarantee only (plus any buyouts)** on-site on the day of the engagement.

Distance to PL		Show Hang	Notes	Venue Line Set
0'	0"			
0'	6"			
1'	0"			
1'	6"	SHOW PORTAL HEADER	20lbs	
2'	0"	HOUSE BLACK LEGS & PORTAL LEGS	20lbs + House legs	
2'	6"			
3'	0"	1ST LX	Trim @ 23'	
3'	6"			
4'	0"			
4'	6"	BLUE CURTAIN W/CENTER SPLIT	150lbs	
5'	0"			
5'	6"			
6'	0"			
6'	6"			
7'	0"			
7'	6"	BORDER		
8'	0"	2ND LEGS @ 18' OC		
8'	6"			
9'	0"	2ND LX	Trim @ 23'	
9'	6"			
10'	0"			
10'	6"	PINWHEELS	50lbs	
11'	0"			
11'	6"			
12'	0"			
12'	6"			
13'	0"			
13'	6"			
14'	0"			
14'	6"			
15'	0"	BORDER		
15'	6"	3RD LEGS @ 18' OC		
16'	0"			
16'	6"	3RD LX		
17'	0"			
17'	6"			
18'	0"			
18'	6"			
19'	0"			
19'	6"			
20'	0"			
20'	6"			
21'	0"			
21'	6"			
22'	0"			
22'	6"			
23'	0"			
23'	6"			
24'	0"	BORDER		
24'	6"	4TH LEGS @ 19' 6" OC		
25'	0"			
25'	6"	4TH LX	Trim @ 23'	
26'	0"			
26'	6"	BORDER		
27'	0"	CYC LX	AND GROUND ROW	
27'	6"	BORDER		
28'	0"			
28'	6"	5TH LEGS @ 19'6" OC		
29'	0"	SHOW DROP	40lbs	
29'	6"	BLACKOUT		
30'	0"	CROSSOVER		
30'	6"			
31'	0"			
31'	6"			
32'	0"			

AGREED TO AND ACCEPTED:

BY: _____
PURCHASER Date

BY: _____
PRODUCER Date